App for New Student (HS), Mobile V10-2025



Brief Index

- Getting to registration from website
- Creating account
- Entering Student Information
- Entering comments
- Entering Student's Household information
- Entering Prior School Info
- Selecting Student's Grade Level
- Entering Education Plan
 - 1-credit courses
 - Summer courses (see blue note)
 - "OTHER" button if curriculum not listed
 - 0.5-credit courses and/or 1-semester courses
 - Scrolling down to see lines for more courses
 - Curriculum for P.E.
 - Scrolling down in curriculum menu
- Reviewing Terms and Conditions
- Submitting application
- Applying for more students
- Finishing application(s)
- Entering payment information





Click hamburger menu button.

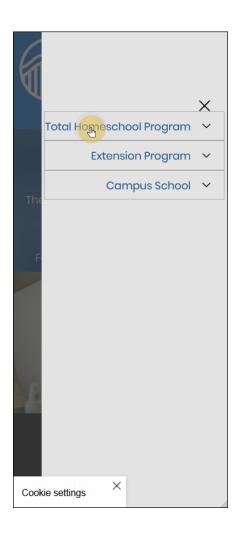


Yes, that's actually the name for these three-line menu buttons!





Click "Total Homeschool Program."





Click "Register Now" button.

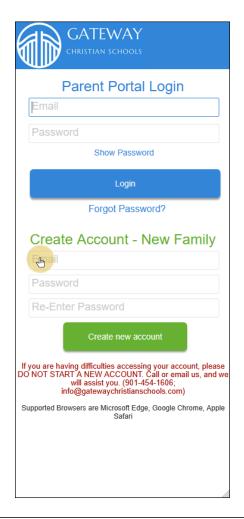


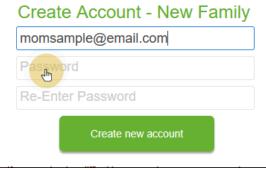


4 Under "Create Account," click to enter email, and create and enter a password.

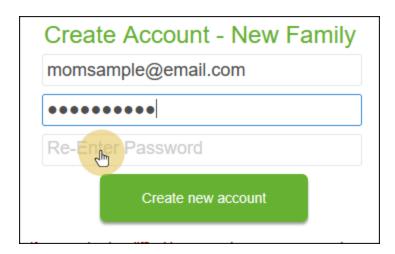


You'll need this information to login, so keep it in a safe, accessible place.

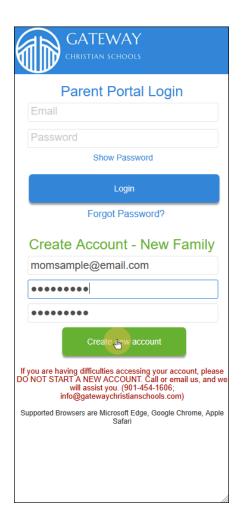






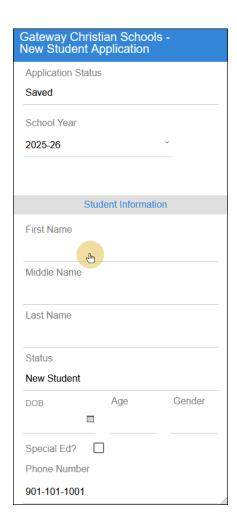


5 Click "Create new account" button.





Click to enter student's First Name.



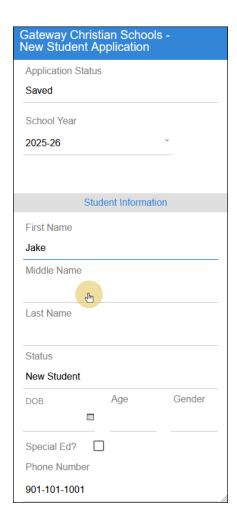




Click to enter student's Middle Name.

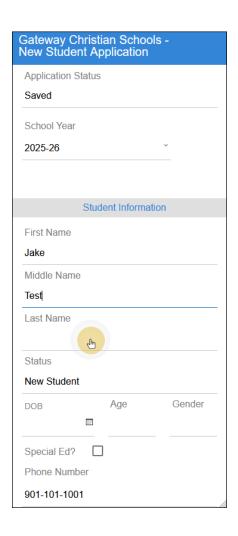


If student has no middle name, please type N/A for "Not Applicable."





Click to enter student's Last Name.





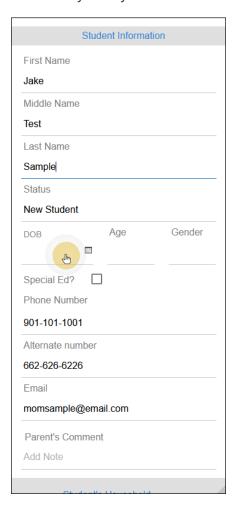
9 Scroll down and click to enter student's date of birth.



Enter date in this format: mm/dd/yyyy

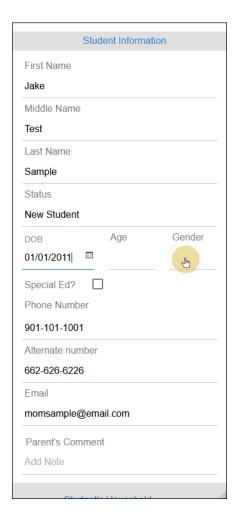
Go to Index

Age will be automatically calculated and entered by the system.





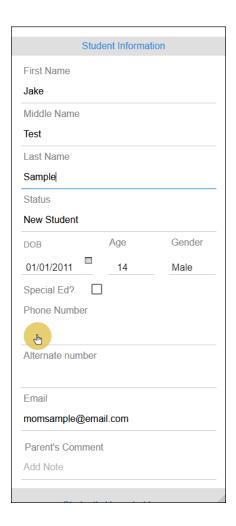
10 Click to open menu and select correct Gender.







Click next line to enter primary Phone Number.

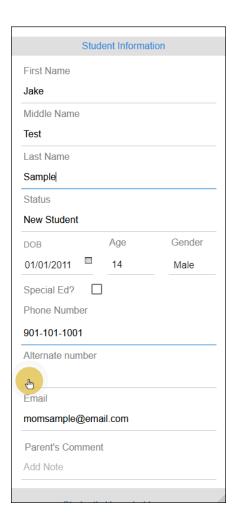




12 Click to enter Alternate phone number



This is optional

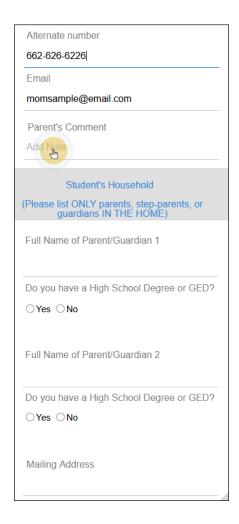




Scroll down and click to enter comments about family and/or student.



This is optional.





Click in popup box and enter any notes.





15 Click outside of popup box to close it.

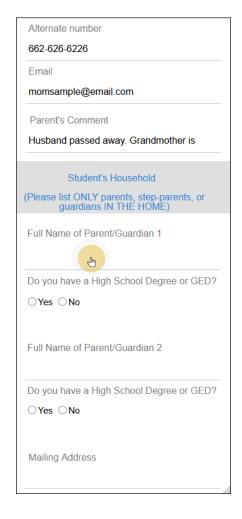




Click to enter Name of Parent/Guardian 1

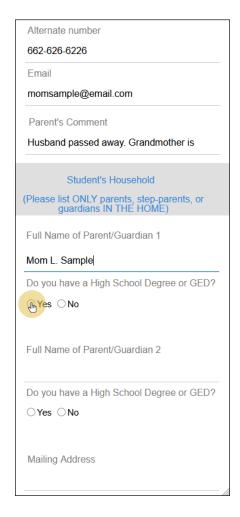


Typically, this is the parent most involved in the homeschooling.





Click the correct bubble to indicate high school education of parent/guardian 1.





Scroll down and click to enter Name of Parent/Guardian 2.



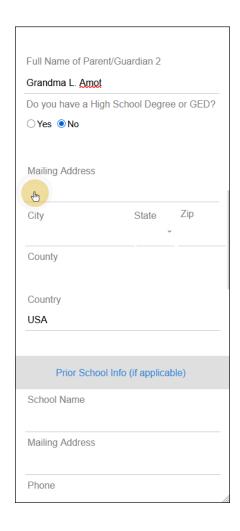


Click the correct bubble to indicate high school education of parent/guardian 2.



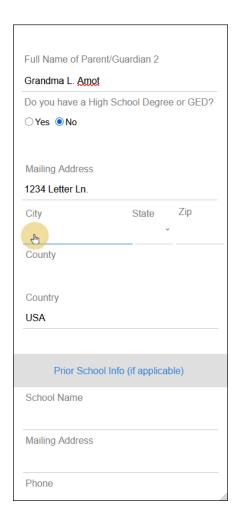


Scroll down and click to enter street address.



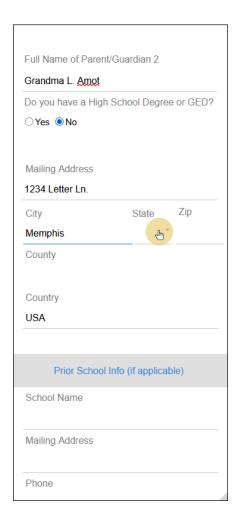


21 Click to enter City.





22 Click to open menu for State.

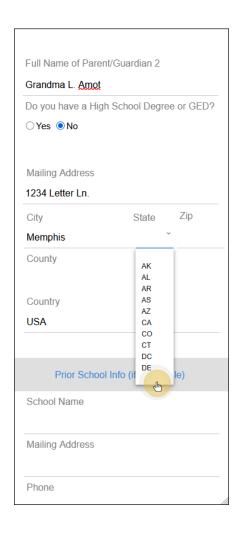




To scroll down in menu, click in middle of blank area at bottom.

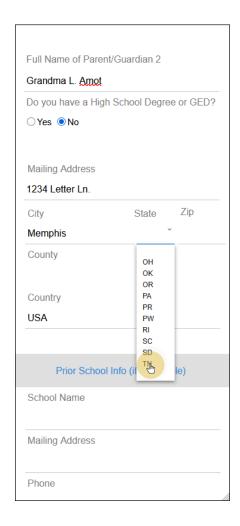


Continue clicking until state you need is visible in menu.



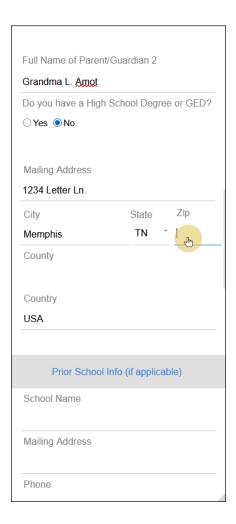


Click correct state abbreviation.



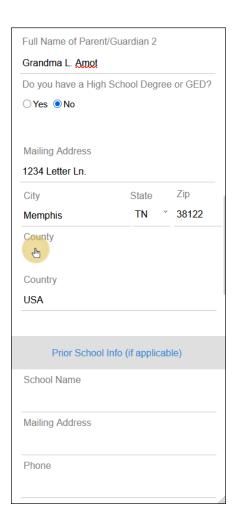


25 Click to enter Zip code





Click to open menu for County.

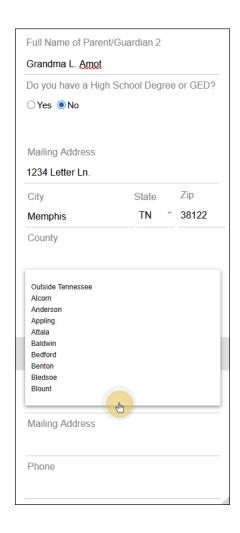




To scroll down in menu, click in middle of blank area at bottom.



Continue clicking until your county is visible in menu.

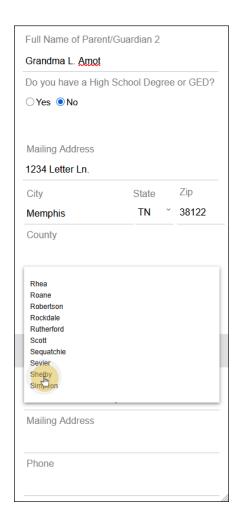




28 Click to select correct county.



If you're not in Tennessee, click "Outside Tennessee."





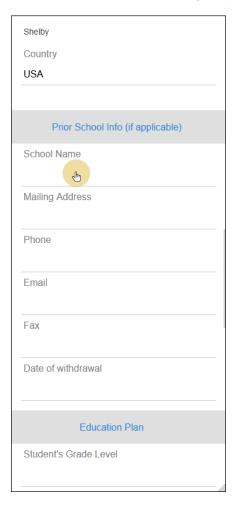
Scroll down and click to enter Prior School Information.



Enter this information only if student is transferring from another school this year.

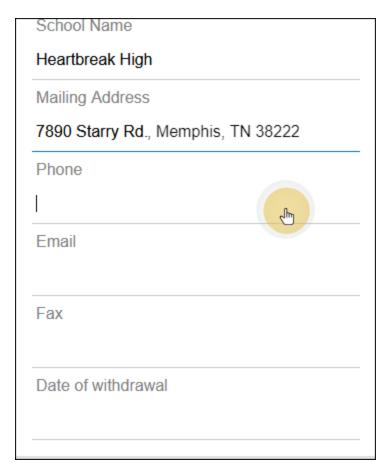
Go to Index

Provide as much information as you can. Email and fax are especially helpful.





Mailing Address	
Phone	
Email	
Fax	
Date of withdrawal	

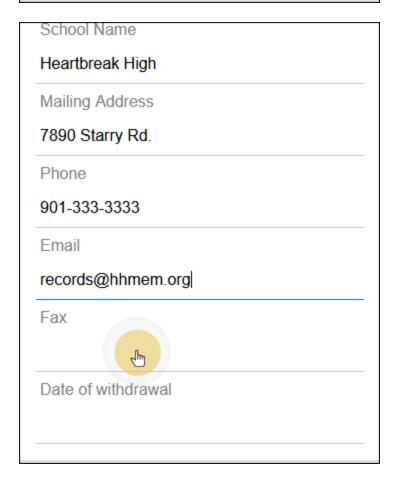




School Name
Heartbreak High
Mailing Address
7890 Starry Rd.
Phone
901-333-3333
Email

Fax

Date of withdrawal





School Name
Heartbreak High

Mailing Address
7890 Starry Rd.

Phone
901-333-3333

Email
records@hhmem.org

Fax
901-444-4444|

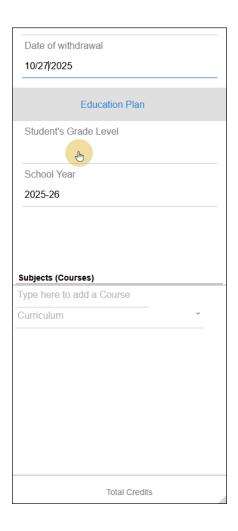
Date of withdrawal



30 Scroll down, and click to open menu for Grade Level.



This is the grade that you're applying for.



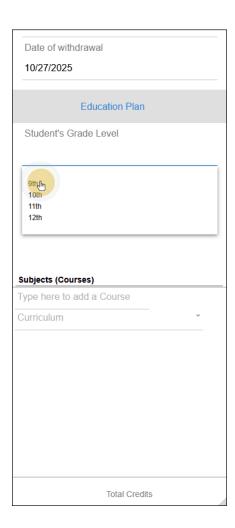


To scroll down in menu, click in middle of blank area at bottom.



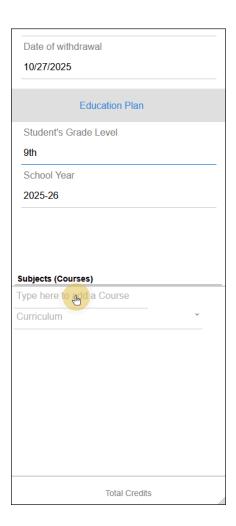


32 Click correct grade (level).



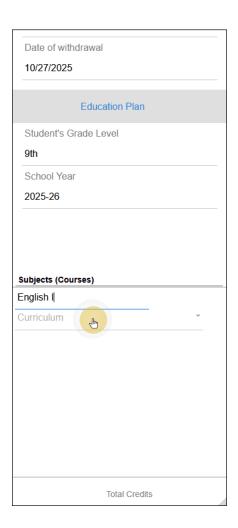


Click to enter name of 1st Subject (Course).





Click to open menu for Curriculum/teaching materials.





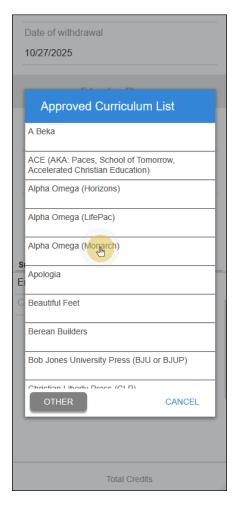
35 Click to select correct curriculum.



If your curriculum is not listed use the "OTHER" button. See later step linked below.

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Instructions for using the "OTHER" button in Steps #51-53





36 Click checkboxes to select semesters.

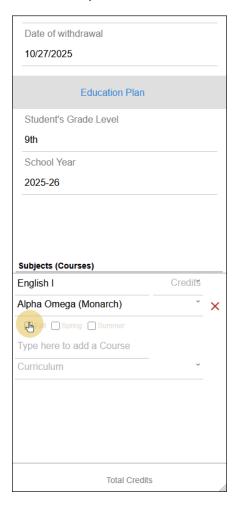


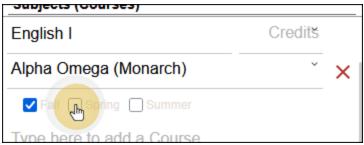
Most core high school courses are 1 credit typically taken over a whole year. Check both semesters (fall and spring) for courses you plan to continue throughout the school year.

Do NOT check the summer box unless you plan a separate summer session.

Go to Index

For 0.5 credit and/or one-semester courses, see Steps # 53 and 67.



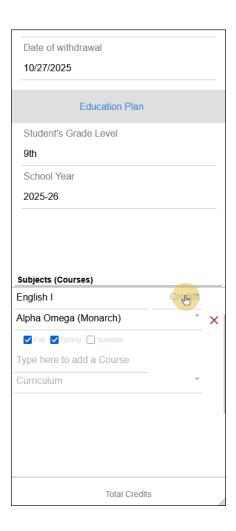




Click to open menu for planned Credits.



Only high school subjects earn credits.





Click to select correct credit amount. 38

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To skip detailed instructions on entering each course, go to Step #77.

For specific questions, see below.

1-credit courses: Step #36

Summer courses (see blue note): Step #36

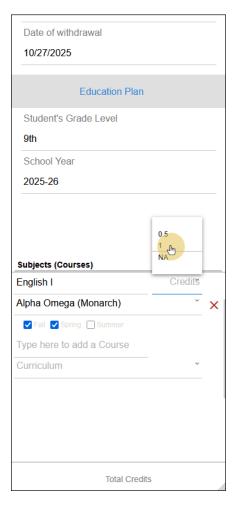
"OTHER" button if curriculum not listed: Step #50

0.5-credit courses and/or 1-semester courses: Step #53

Scrolling down to see lines for more courses: Step #47

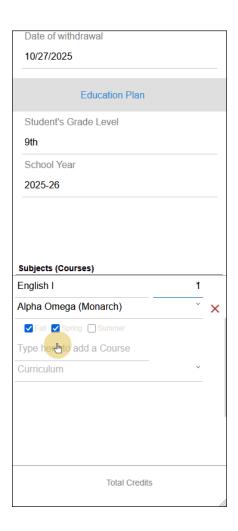
Curriculum for P.E.: Step #56

Scrolling down in curriculum menu: Step #65



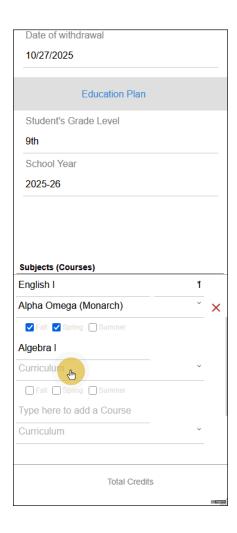


Click to enter name of next Subject (Course).





40 Click to open menu and select correct Curriculum/teaching materials.

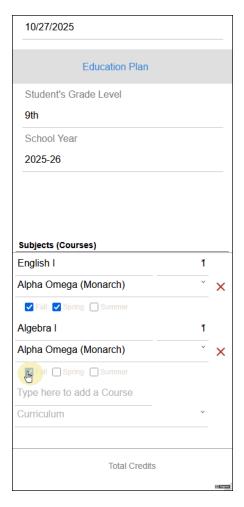




Approved Curriculum L	_ist
A Beka	
ACE (AKA: Paces, School of Tomor Accelerated Christian Education)	TOW,
Alpha Omega (Horizons)	
Alpha Omega (LifePac)	
Alpha Ome <mark>ga (Mo</mark> narch)	
Apologia	
Beautiful Feet	
Berean Builders	
Bob Jones University Press (BJU or BJUP)	
Christian Liberty Droce (CLD)	
OTHER	CANCEL



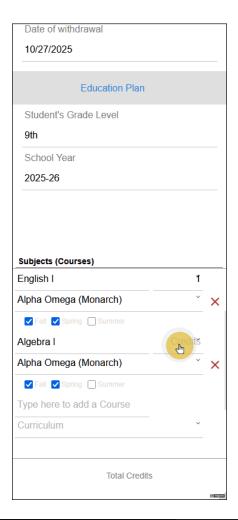
Click checkboxes to select semesters.

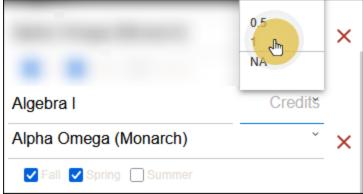






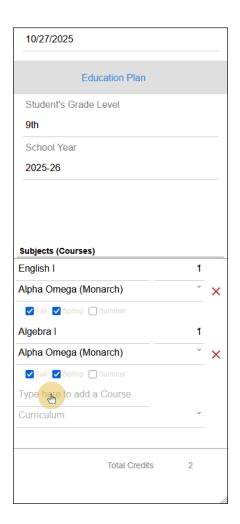
Click to open menu and select correct credit amount.





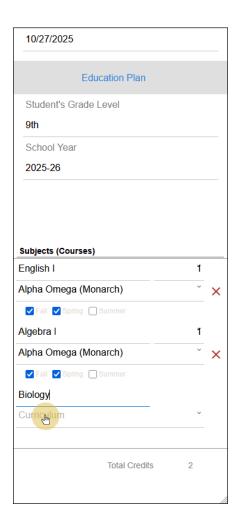


Click to enter name of next Subject (Course).





Click to open menu and select correct curriculum/teaching materials.

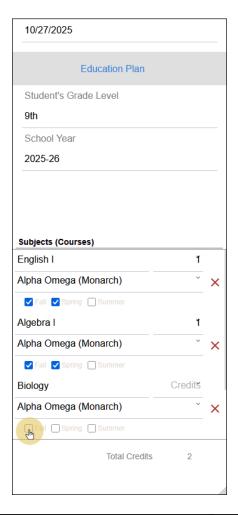


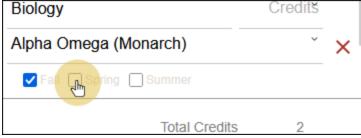


Approved Curriculum	LIST
A Beka	
ACE (AKA: Paces, School of Tomo Accelerated Christian Education)	orrow,
Alpha Omega (Horizons)	
Alpha Omega (LifePac)	
Alpha Omega (Monarch)	
Apologia	
Beautiful Feet	
Berean Builders	
Bob Jones University Press (BJU or BJUP)	
Other Other	CANCEL

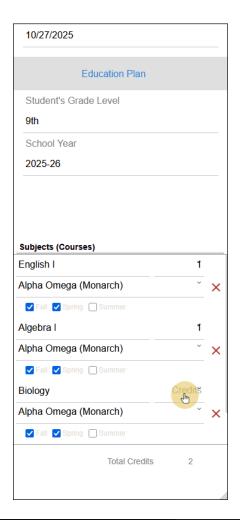


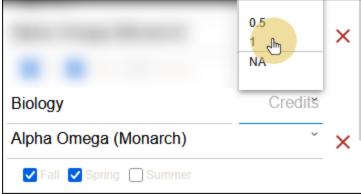
Click checkboxes to select semesters.





Click to open menu and select correct credit amount.





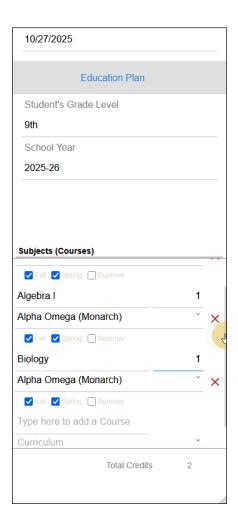




Scroll down in the Subjects (Courses) box to see new line.

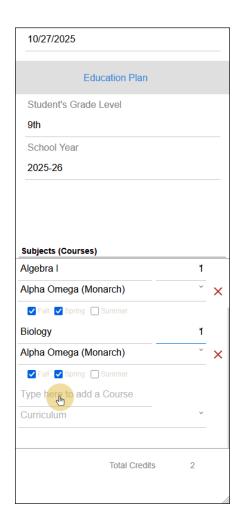


You may have to scroll down to the new line each time you want to enter a new course.



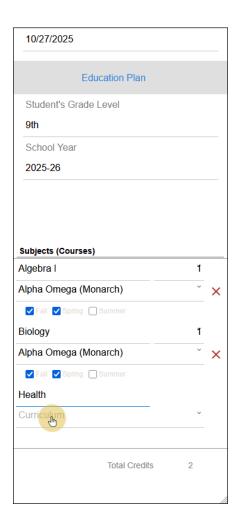


Click to enter name of next Subject (Course).



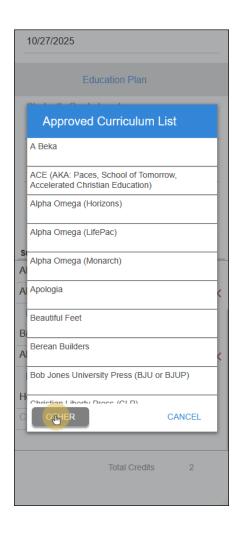


Click to open menu for curriculum/teaching materials.





Click "OTHER" button if curriculum not listed.





Click to type in curriculum.



For books, please provide title and author/publisher.





Click "Continue" button to save and continue entering information.





Click checkboxes to select semesters.

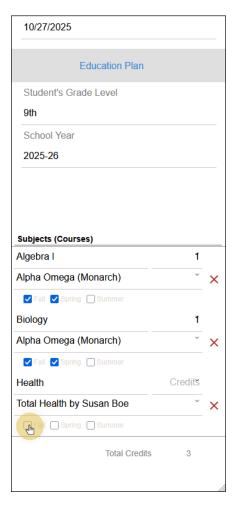


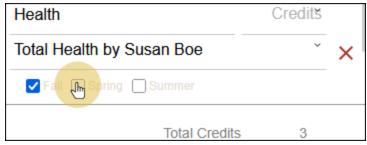
Check the semesters in which you plan to complete the course.

0.5 credit courses are one semester's worth of work (1/2 year). They are usually completed in only one semester, but can be completed over a whole year.

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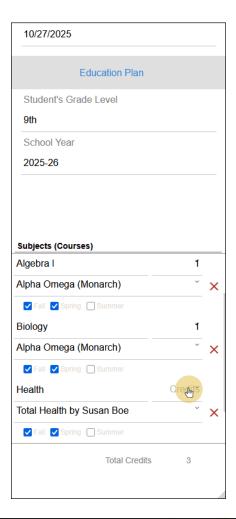
This 0.5 credit course is being extended over the whole year. See later examples of 0.5 credit courses taken in 1 semester: Step #64

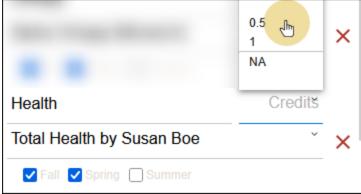






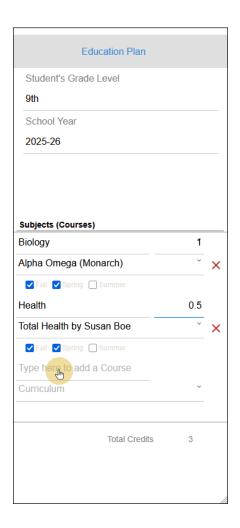
Click to open menu and select correct credit amount.







Click to enter name of next Subject (Course).

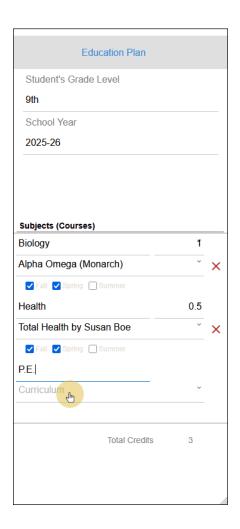




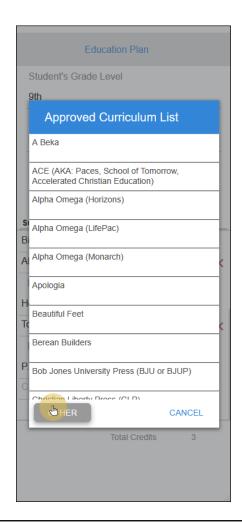
Click to open menu, and use "OTHER" button to enter correct curriculum/teaching materials.

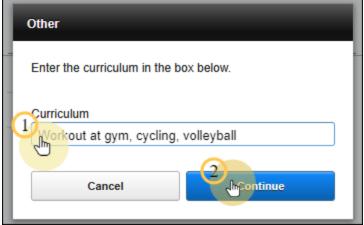


For P.E. list physical activities.



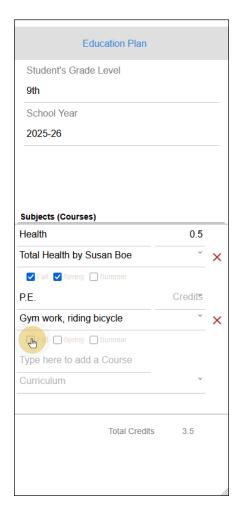








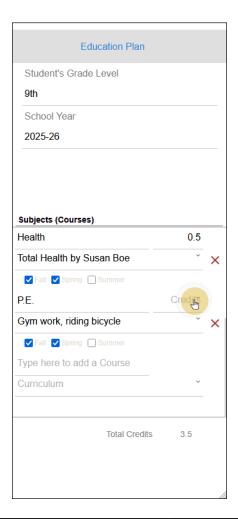
Click checkboxes to select semesters.

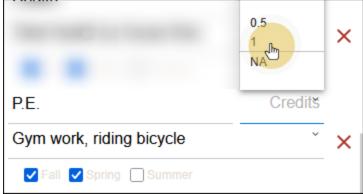






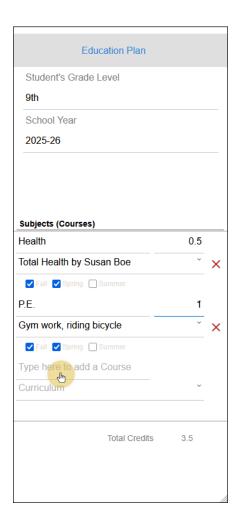
Click to open menu and select correct credit amount.





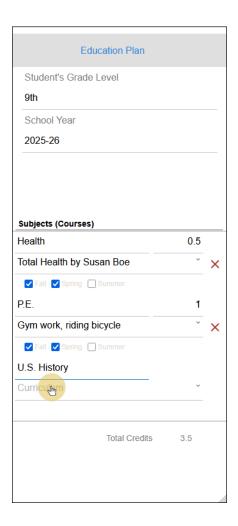


Click to enter name of next Subject (Course).

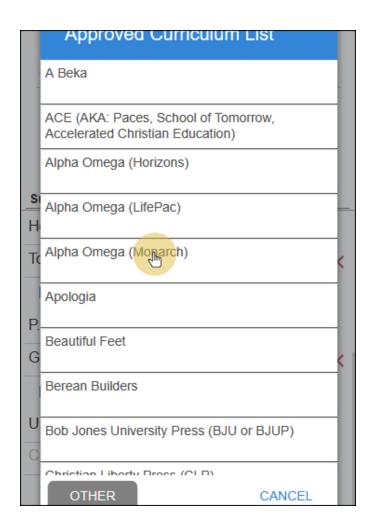




60 Click to open menu and select correct curriculum/teaching materials.

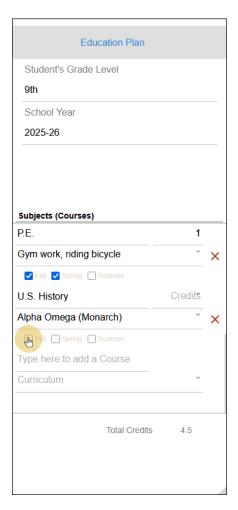


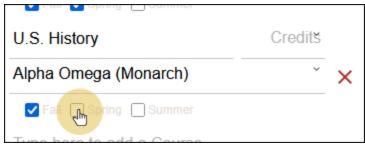






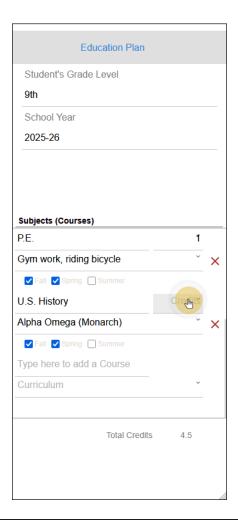
Click checkboxes to select semesters.

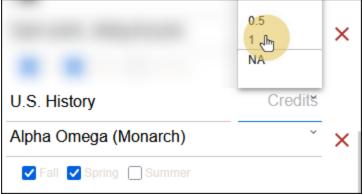






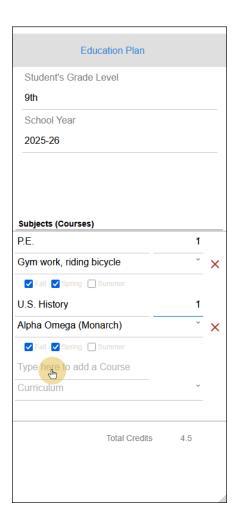
Click to open menu and select correct credit amount.





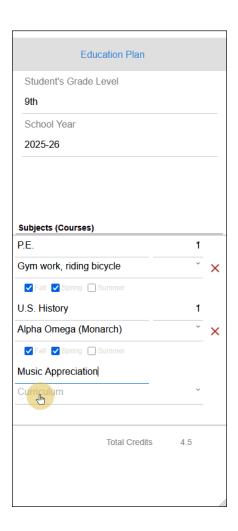


Click to enter name of next Subject (Course).



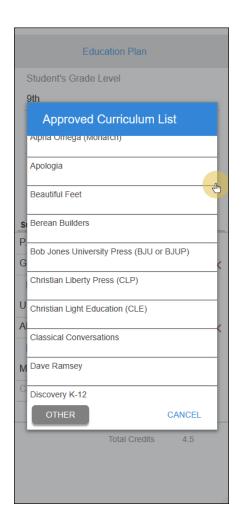


Click to open menu for Curriculum/teaching materials.



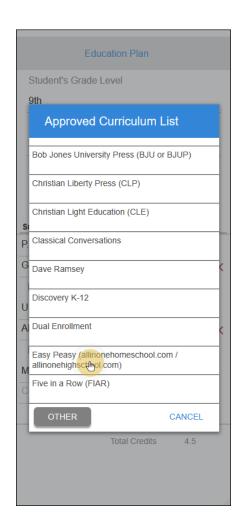


Scroll down if needed to find correct curriculum.





Click to select correct curriculum. 66





Click checkbox(es) to select semester(s).

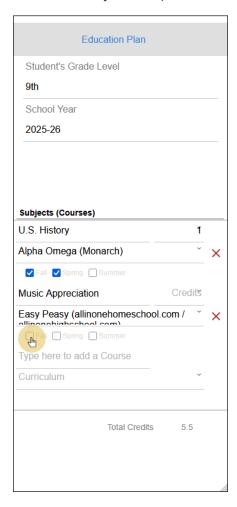


Check the semesters in which you plan to complete the course.

0.5 credit courses are one semester's worth of work (1/2 year). They are usually completed in only one semester, but can be completed over a whole year.

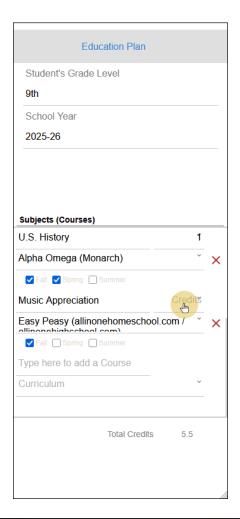
Go to Index

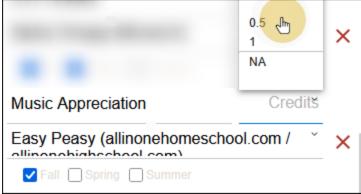
In this example, the student will be completing this 0.5 credit in the Fall semester. See earlier entry for an example of a 0.5 credit course extended over a whole year: Step #64





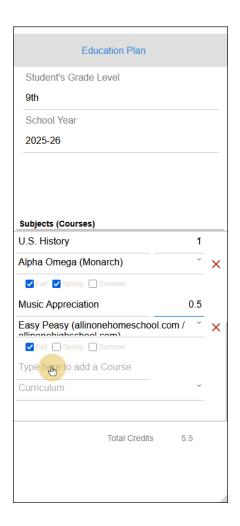
Click to open menu and select correct credit amount.





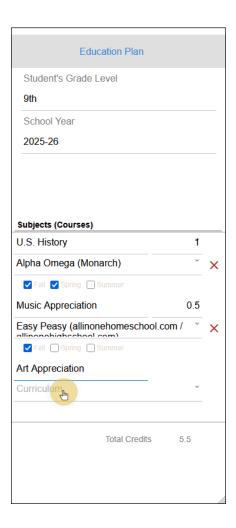


Click to enter name of next Subject (Course).





Click to open menu, scroll down if needed, and select correct curriculum/teaching materials.





Approved Curriculum List
Alpha Omega (Horizons)
Alpha Omega (LifePac)
Alpha Omega (Monarch)
Apologia
Beautiful Feet
Berean Builders
Bob Jones University Press (BJU or BJUP)
Christian Liberty Press (CLP)
Christian Light Education (CLE)
Classical Conversations
OTHER CANCEL

Approved Curriculum List
Christian Liberty Press (CLP)
Christian Light Education (CLE)
Classical Conversations
Dave Ramsey
Discovery K-12
Dual Enrollment
Easy Peasy (allinon <mark>ehome</mark> school.com / allinonehighschool.com
Five in a Row (FIAR)
Gather Round Homeschool
OTHER CANCEL



Click checkbox(es) to select semester(s).

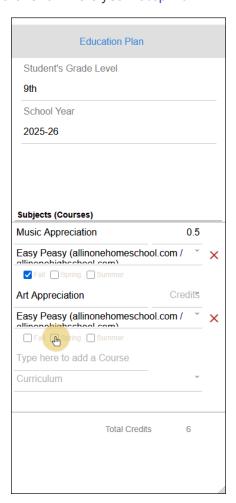


Check the semesters in which you plan to complete the course.

0.5 credit courses are one semester's worth of work (1/2 year). They are usually completed in only one semester, but can be completed over a whole year.

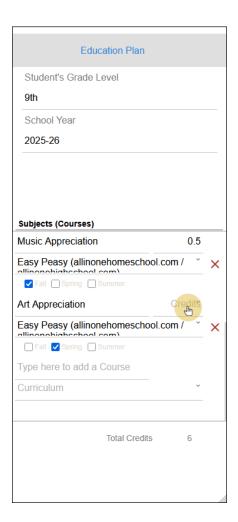
Go to Index

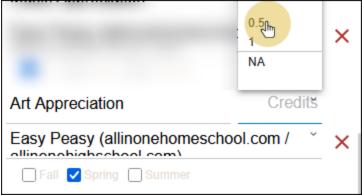
In this example, the student will be completing this 0.5 credit in the Spring semester. See earlier entry for an example of a 0.5 credit course extended over a whole year: Step #54





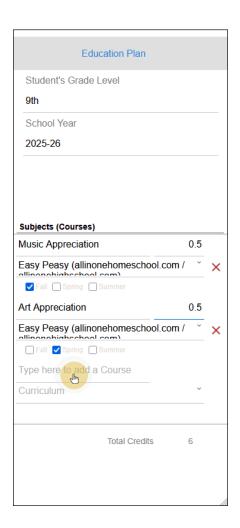
Click to open menu and select correct credit amount.





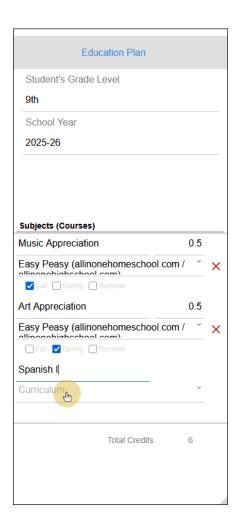


Click to enter name of next Subject (Course).

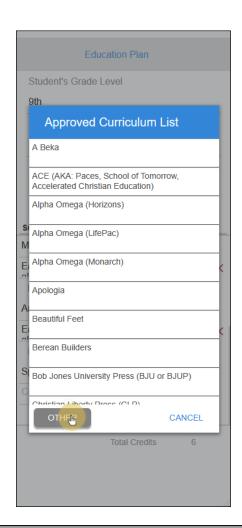


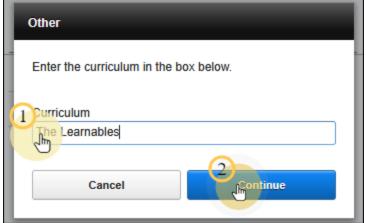


Click to open menu, and use "OTHER" button to enter correct curriculum/teaching materials.



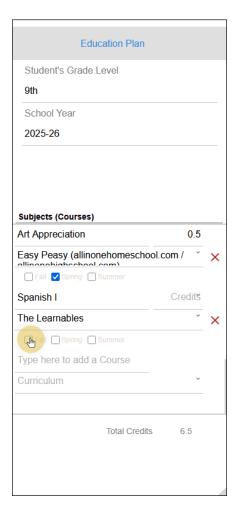








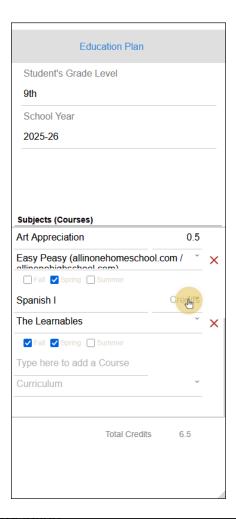
Click checkboxes to select semesters.

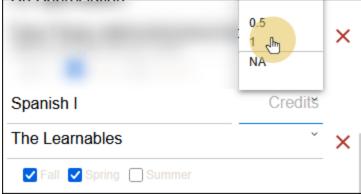






Click to open menu and select correct credit amount.

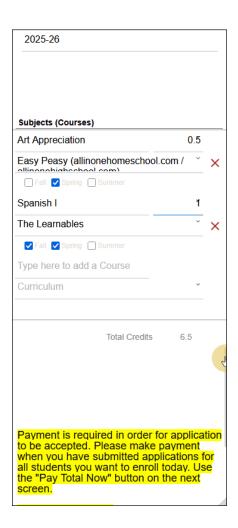






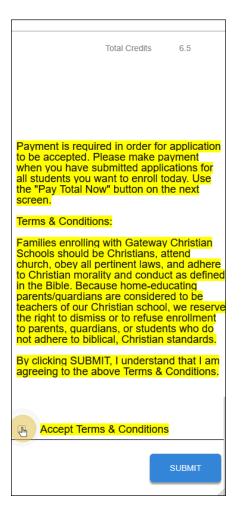


Scroll down to Terms and Conditions.



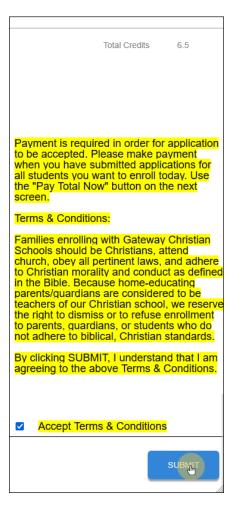


Read Terms and Conditions. If you accept, click the checkbox for Accept.



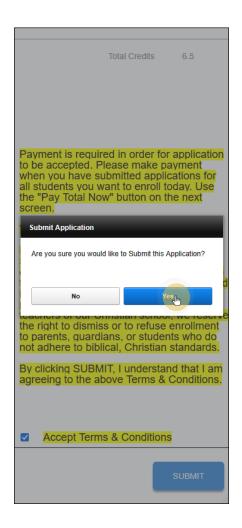


Click "SUBMIT" button.





Click "Yes" to submit application.





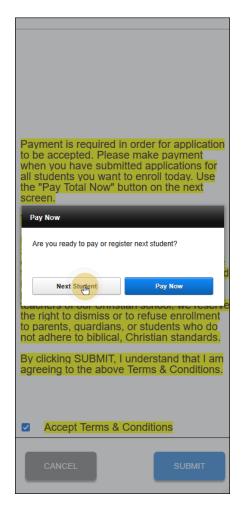
81 If you have more student(s) to register, click "Next Student" button.



To register just one student, or after the last application, click "Pay Now" button. See link below to instructions.

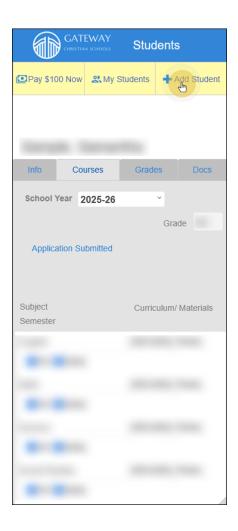
Go to Index

To finish all applications, skip to: Step #83





Then click "Add Student" to begin an application for another NEW student.





If you've submitted all applications and are ready to pay, Click "Pay Now."



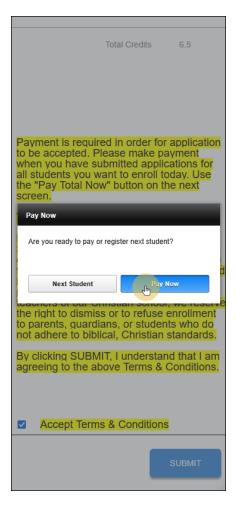
Payment is the final step to complete all registrations.



If you have more students, click "Next Student" button and repeat the above process until all students have applications. See link below to instructions.

Go to Index

To submit applications for additional students, go to Step #81.





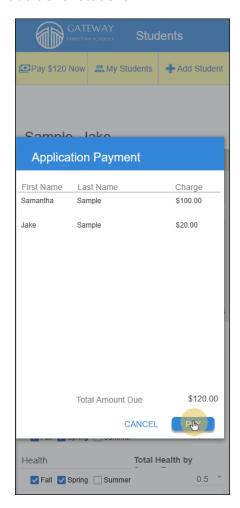
84 Check details, and then click "PAY" button.



Check that all students are listed and total is correct.

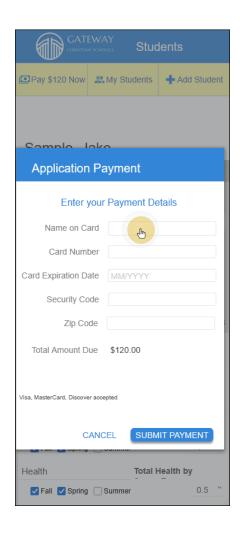
Go to Index

\$100 for first student and \$20 for each additional student.





Click to enter Name on Card.

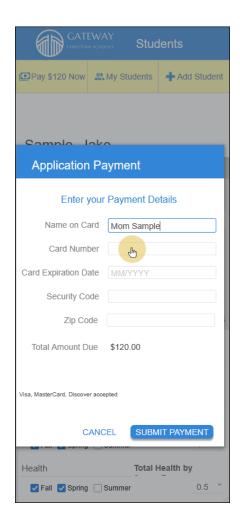




Click to enter Card Number.



Enter number without any spaces or dashes. (e.g. 1234123412341234)



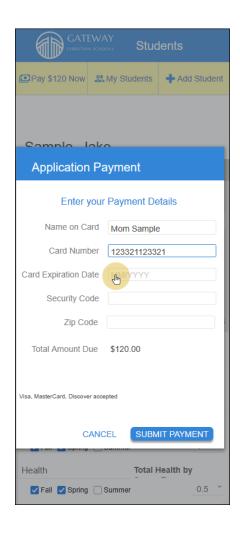




Click to enter Card Expiration Date.

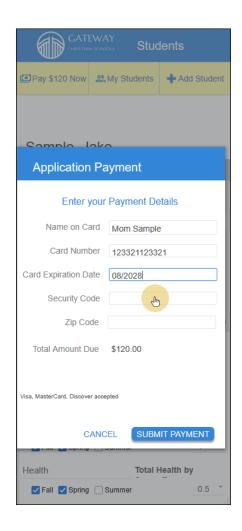


Make sure you enter date with 4-digit year. This format: mm/yyyy



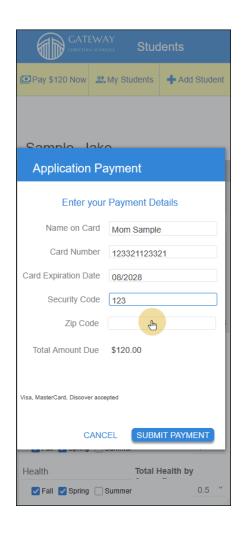


Click to enter card Security Code.



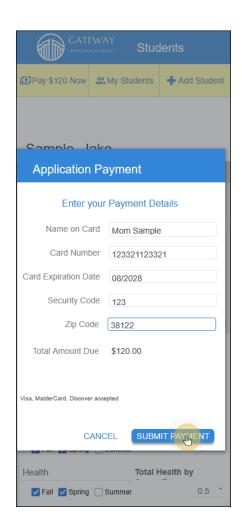


Click to enter Zip Code associated with card.





Click "Submit Payment" to pay.





91 Congratulations! Your application is complete.



This is the home screen on your new Parent Portal.

