T.F.P.R

(Transferred From Parents' Records)

Student's Full N	Jame						
Address							
City				State		Zip	
		Parent's					
Telephone (Check here if new	address/ phone						
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		Seme	Semester 1 Signature of Parent			Date semester ended	
		Seme	emester 2 Signature of Parent			Date semester ended	
Grade Level _							
	(school		Sem. 1	Sem. 2	Final	(High school)	
<u>urse Title</u> *	Materials/Books Use	<u>ed</u> †	<u>Grade</u>	<u>Grade</u>	<u>Grade</u>	<u>Credits</u> ‡	
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	Days Co	mpleted	<u> </u>	+ =	: <u> </u>		

(Feel free to attach a sheet listing additional courses, materials, books, or publishers, if needed.)

^{*}Please list specific titles for high-school courses (e.g., Algebra I, instead of "Math," Biology, instead of "Science," and World History, instead of "History" or "Social Studies").

[†] Parents may need to list multiple materials for one course. For high-school credits, materials should be high-school level.

^{‡8} credit maximum for one regular school year; 3 credit maximum for a summer session. A credit is considered to be the equivalent of 150 hours of traditional classroom instruction.

Instructions

- The "TFPR" is intended for use by parents whose students were not enrolled in a school but were home educating.
- Work reported on a TFPR will not be recorded on our transcript until at least one subsequent semester has been completed with Gateway and reported on a Grade / Attendance Report.
- Forms should be completed in ink and must be signed and show the date the semester ended.
- Send Gateway a copy of the form by one of the following methods. (Always keep the original for your files.)
 - Scan and email as pdf attachment to info@gatewaychristianschools.com,
 - or mail a copy to Gateway Christian Schools /P.O. Box 280117 / Memphis, TN 38168-0117.
 - rightarrow or fax to our office (901) 454-9814 [24 hrs.].
- The family should be the chief custodian of student records. In this way, the primary records are kept safely in each individual family's files.
- Grades for high-school coursework done in the summer should be reported on a separate TFPR form. The blank marked school year should specify Summer of the appropriate year.
- Please use letter grades. If your curriculum lends itself to numerical scores, please convert to letter grades: Gateway's scale is 100-93 A; 92-85 B; 84-76 C; 75-70 D; below 70 F. Please do not use pass/fail or satisfactory/unsatisfactory grading systems.
- High-school subjects should be given specific course names (for example, "Geometry" and "World History" rather than "Math" and "Social Studies").
- Upon completion of high-school courses, please specify credit for each (for example, 1 credit for Algebra I and 0.5 credit for Economics).
- A summer session typically consists of 55-60 days of study.
- Number of days completed: For those who transferred into home education from another school, enter the total number of days completed and indicate by note those days from previous school.